



**Regular Board Meeting Minutes**  
**The Educational Service Center of the Western Reserve**  
**Tuesday, February 4, 2025; 5:45 p.m.**  
**Board Meeting was in Person**

**CALL TO ORDER:** President Mr. Geoffrey Kent called the meeting to order at 5:45 p.m.

**ROLL CALL:** Present in Person: Mr. Burnett, Dr. Culotta, Mr. Hach, Mr. Kent, Mrs. Percic, Mr. Remias, Mr. Snyder, Mr. Walter  
Absent: Mr. Cahill

**PLEDGE OF ALLEGIANCE**

**HEARING OF THE PUBLIC ON AGENDA ITEMS**

This time is available to any member of the public to address the Board. Hearing of the Public shall not exceed fifteen minutes. The Board President will recognize speakers, allowing no more than a three-minute time allocation for each person. Public Participation Board Policy may be viewed at <https://go.boarddocs.com/oh/gcesc/Board.nsf/Public>. **NONE**

**TREASURER RECOMMENDATIONS**

**Treasurer's report**

- OSBA Insurance Agency's Accidental Death and Dismemberment (AD&D)
- Board Members Life Insurance Choice:
  - In accordance with ORC 3313.202 Mr. Kenneth Burnett, Governing Board Member has elected to enroll in the supplemental life insurance program offered through the Educational Service Center of the Western Reserve for calendar year 2025. Mr. Burnett will be responsible for payment of one hundred percent (100%) of the premium for the life insurance plan. This statement meets the requirements referenced to in ORC 3313.202

**MOTION: 22-2025**

Mr. Burnett and Mr. Snyder seconded the motion to approve the Board Minutes of the December 10, 2024 Regular Meeting, January 14, 2025 Organizational meeting and the January 14 Regular meeting as written. (EXHIBIT MINUTES)

Vote: Mr. Burnett, yes; Mr. Snyder, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; Mr. Walter, yes  
President declared the motion carried

**MOTION: 23-2025**

Mr. Snyder moved and Mr. Walter seconded the motion to approve amendments to the permanent appropriations for Fiscal Year 2024-2025. (Appropriations)

Vote: Mr. Snyder, yes; Mr. Walter, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes  
President declared the motion carried

**MOTION: 24-2025**

Mr. Walter moved and Mr. Hach seconded the motion to approve the following donations:

- Cash donation from Bloc Digital in the amount of \$100.00 for iSTEM Career Exploration Day.
- Cash donation from Geauga Mechanical Co. in the amount of \$100.00 for iSTEM Career Exploration Day.
- Cash donation from MJM Industries in the amount of \$100.00 for iSTEM Career Exploration Day.
- Cash donation from Public Consulting Group in the amount of \$500.00 for iSTEM Career Exploration Day.
- Cash donation from Structured Creativity Group in the amount of \$100.00 for iSTEM Career Exploration Day.
- Yamaha Navigo Electric Power Unit and Wheelchair; Ride Java Cushion and Yamaha Navi Charger from Marietta & James Hach valued at \$6,940.00

Vote: Mr. Walter, yes; Mr. Hach, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; Mr. Snyder, yes  
President declared the motion carried

## **SUPERINTENDENT RECOMMENDS**

### **Superintendent's Report**

1. Grant Updates: America 250 - Ohio Grants Program, Literacy, Business Advisory, etc.
2. ESCWR 5 Year Celebration
3. Biennium Budget and Legislative Updates - OESCA, BASA, etc.
4. School District Board Meetings - Fairport, Madison and Perry Schools
5. Special Education Program Expansion - FY26 - SAIL, Related Services, Nursing Services, etc.

### **MOTION: 25-2025**

Mr. Snyder moved and Mr. Remias seconded the motion to approve the 2024-25 District Service Agreements and/or Addendums.

#### **2024-2025 Addendums**

- Chardon Local - Addendum - Curriculum Services
- Crestwood Local - Addendum - Curriculum Services
- Madison Local - Addendum - Gifted Services

Vote: Mr. Snyder, yes; Mr. Remias, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Walter, yes; President declared the motion carried

### **MOTION: 26-2025**

Mr. Walter moved and Mr. Snyder seconded the motion to accept the following Grant Awards.

- Department of Administrative Services (DAS), on behalf of the Ohio Department of Education and Workforce (ODEW) - Extension for the Statewide Longitudinal Data Systems Projects for Regional Data Leads (RDL) grant. The current grant agreement expires on February 28, 2025; this grant extension allows work to continue through February 28, 2026, as amended per the DAS extension notice in the amount of \$113,549, Index Number: EDU023; Contract Number: CSP903922
- Bureau of Workers' Compensation (BWC) - Safety Innovation Grant in the amount of \$24,187.50 for the addition an incline chair lift at the ESCWR Hale Road building.
- Bureau of Workers' Compensation (BWC) - School Safety and Security Grant in the amount of \$20,947.50 for the addition of a window tint at the ESCWR Hale Road building.

Vote: Mr. Walter, yes; Mr. Snyder, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; President declared the motion carried

### **MOTION: 27-2025**

Mr. Snyder moved and Mr. Walter seconded the motion to approve the following Lease Agreements Amendment.

- Metropolitan Regional Service Council (MRSC)- Sublease to State Support Team 4 amending the sublessor name to MRSC and extending the term to July 31, 2026, no other changes.

Vote: Mr. Snyder, yes; Mr. Walter, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; President declared the motion carried

### **MOTION: 28-2025**

Mr. Snyder moved and Mr. Burnett seconded the motion to approve the following Human Resources items: Suspension of Contracts; Amendments, New Employees, Renewals, Supplementals, Separations, Leave of Absence requests and Summer Positions.

Vote: Mr. Snyder, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; Mr. Walter, yes; President declared the motion carried

### **MOTION: 29-2025**

Mr. Snyder moved and Mr. Walter seconded the motion to approve the following updated staff contracts for Fiscal Year 2026.

Vote: Mr. Snyder, yes; Mr. Walter, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; President declared the motion carried

### **MOTION: 30-2025**

Mr. Walter moved and Mr. Snyder seconded the motion to approve the following Service Agreement and addendum for Fiscal Year 2026.

#### **Service Agreements and Addendums:**

- 3313.843/845 Member Public Districts
- 3313.845 Public Districts
- 3326.45 STEM Schools
- 3313.844 Community Schools
- 3313.17 Non-Profit Organizations
- 3313.846 Political Subdivisions
- 3313.845 Public Districts Abbreviated Services
- Non-ORC/For-Profit Organizations
- Services Checklist

Vote: Mr. Walter, yes; Mr. Snyder, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; President declared the motion carried

## **MOTION: 31-2025**

Mr. Snyder moved and Mrs. Percic seconded the motion to approve the following NEOLA policies.

### **Policy for Approval:**

- PO# 0100 - Definitions
- PO# 0142.1 - Oath
- PO# 0151 - Organizational Meeting
- PO# 0152 - Officers
- PO# 0155 - Committees
- PO# 0163 - Presiding Officer
- PO# 0164 - Notice of Meetings
- PO# 0165 - Board Meetings
- PO# 0166 - Agendas
- PO# 0167.2 - Executive Session
- PO# 0167.7 - Use of Personal Communication Devices
- PO# 1121 - Criminal History Record Check
- PO# 1130 - Conflict of Interest
- PO# 3113 - Conflict of Interest
- PO# 3223 - Standards-Based School Counselor Evaluation
- PO# 4121 - Criminal History Record Check
- PO# 5136 - Personal Communication Devices (Ohio D.E.W. Model)
- PO# 5200 - Attendance
- PO# 5500 - Student Conduct
- PO# 5780 - Student / Parent Rights
- PO# 6110 - Grant Funds
- PO# 6111 - Internal Controls
- PO# 6112 - Cash Management of Grants
- PO# 6114 - Cost Principles - Spending Federal Funds
- PO# 6320 - Purchases
- PO# 6325 - Procurement - Federal Grants/Funds
- PO# 6460 - Vendor Relations
- PO# 6550 - Travel Payment & Reimbursement / Relocation Costs
- PO# 7310 - Disposition of Surplus Property
- PO# 7450 - Property Inventory
- PO# 7455 - Accounting System for Capital Assets
- PO# 7530.01 - Cellular Telephone Allowance
- PO# 7530.02 - Staff use of Personal Communication Devices
- PO# 7540.03 - Student Technology Acceptable Use and Safety
- PO# 7540.04 - Student Technology Acceptable Use and Safety
- PO# 7540.09 - Artificial Intelligence (AI)
- PO# 8310 - Public Records
- PO# 9160 - Public Attendance at School Events

### **Policy to be Rescind:**

- PO# 0165.1 - Recind Regular Meetings
- PO# 0165.2 - Recind Special Meetings
- PO# 0173 - Recind Board Officers

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mr. Remias, yes; Mr. Walter, yes;  
President declared the motion carried

## **MOTION: 32-2025**

Mr. Snyder moved and Mr. Walter seconded the motion to approve attendance and expenses for out-of-state travel for the following staff:

- 2025 National Student Support Systems Convening for Crystal Bryski to attend on February 25 - 26, 2025 in Indianapolis, Indiana. Crystal was asked to attend by Grad Partnership. The estimated cost will be \$0.00. The cost will be covered by Grad Partnership.

Vote: Mr. Snyder, yes; Mr. Walter, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes;  
President declared the motion carried

## **HEARING OF THE PUBLIC ON NON-AGENDA ITEMS**

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#### UPCOMING MEETINGS:



- Lake County Business Advisory Council (BAC) - February 13, 2025 at 8:00 AM - 9:00 AM
  - ESCWR TLC Building Room 106, 8221 Auburn Rd., Concord, OH 44077
- Geauga County Business Advisory Council (BAC) - February 18, 2025 at 8:00 AM - 9:30 AM
  - 12611 Ravenwood Dr., Chardon, OH 44024
- Regular Board Meeting - March 04, 2025, at 5:45 PM
  - ESCWR TLC Building Room 124, 8221 Auburn Rd., Concord, OH 44077
- Lake County Business Advisory Council (BAC) - April 03, 2025 at 8:00 AM - 9:00 AM
  - ESCWR TLC Building Room 106, 8221 Auburn Rd., Concord, OH 44077
- Regular Board Meeting - April 08, 2025, at 5:45 PM
  - ESCWR TLC Building Room 124, 8221 Auburn Rd., Concord, OH 44077
- Geauga County Business Advisory Council (BAC) - April 08, 2025 at 8:00 AM - 9:30 AM
  - 12611 Ravenwood Dr., Chardon, OH 44024.
- Lake County Business Advisory Council (BAC) - May 08, 2025 at 8:00 AM - 9:00 AM
  - ESCWR TLC Building Room 106, 8221 Auburn Rd., Concord, OH 44077
- Geauga County Business Advisory Council (BAC) - May 13, 2025 at 8:00 am - 9:30 am
  - 12611 Ravenwood Dr., Chardon, OH 44024.
- Ohio Ethics Commission Annual Financial Disclosure Statement filing deadline, Thursday, May 15, 2025 - Tentative
- ESCWR All Staff Strategic Plan Meeting - May 15, 2025
  - ESCWR Hale Rd Building, 56 Hale Road, Painesville, Ohio 44077 and Virtual Option
- Regular Board Meeting - Thursday, May 15, 2025, at 5:45 PM
  - ESCWR Hale Road Building, 56 Hale Road, Painesville, OH 44077

#### MOTION: 33-2025

Mr. Walter moved and Mr. Remias seconded the motion to adjourn at 6:26 p.m.

Vote: Mr. Walter, yes; Mr. Remias, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes  
President declared the motion carried

#### ADJOURNMENT

  
\_\_\_\_\_  
Timothy Snyder, Board Vice President  
\_\_\_\_\_  
L. Greg Slemons, Treasurer/CFO